

## BAXTER COUNTY QUORUM COURT AGENDA

JULY 6, 2021

THE BAXTER COUNTY QUORUM COURT WILL MEET FOR REGULAR SESSION ON **TUESDAY, JULY 6, 2021 AT 6:00 PM** IN THE 2<sup>ND</sup> FLOOR COURTROOM OF THE COURTHOUSE, WITH JUDGE MICKEY PENDERGRASS PRESIDING.

- CALL TO ORDER
- DISPOSITION OF MINUTES FROM PREVIOUS MEETING
- COMMITTEE REPORTS:
  - Personnel Committee
  - Presentation: CRF 2020 Recipients - Mike Slice/Fire Chiefs Association, Jeff Quick/North Central Arkansas Food Bank and Glenn Priebe/Fair Board
- NEW BUSINESS:
  1. (3<sup>RD</sup> Reading) AN ORDINANCE ADOPTING REVISIONS AND ADDITIONS TO THE BAXTER COUNTY PERSONNEL POLICY MANUAL DATED APRIL 2007.
  2. AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF MAY TO THE SHERIFF'S DEPARTMENT 2021 BUDGET.
  3. AN ORDINANCE APPROPRIATING GRANT FUNDS RECEIVED FROM THE STATE IN THE AMOUNT OF \$15,000.00 FOR THE GALATIA COMMUNITY TO THE COUNTY JUDGE'S BUDGET.
  4. A RESOLUTION AUTHORIZING THE BAXTER COUNTY JUDGE TO APPLY FOR A GRANT ON BEHALF OF THE COTTER-GASSVILLE RURAL FIRE PROTECTION DISTRICT.
- ANNOUNCEMENTS:
  - Board of Apportionment Meeting August 3, 2021, 6:30 – 8:00 P.M. Location: TBD
  - August Quorum Court Meeting will be held August 10, 2021 at 6:00 P.M.
  - July 15, 2021 Budget Committee Meeting at 4:00 P.M. in the 3<sup>rd</sup> Floor Conference Room of the Baxter County Courthouse.
- ADJOURNMENT

**ORDINANCE NO. 2021 –**

(3<sup>rd</sup> READING)

**BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS,  
AN ORDINANCE TO BE ENTITLED:**

**AN ORDINANCE ADOPTING REVISIONS AND ADDITIONS TO THE BAXTER  
COUNTY PERSONNEL POLICY MANUAL DATED APRIL 2007.**

**WHEREAS**, it has been determined by the Baxter County Courts Personnel Committee that changes, additions and new upgrades in the Baxter County Personnel Policy manual are necessary to improve the overall effectiveness and efficiency of the Baxter County Government; and

**WHEREAS**, it is the desire of Baxter County Personnel Committee that proper evidence has been provided by the Human Resources Department of Baxter County, and input from all elected officials and department heads to upgrade said policy; and

**WHEREAS**, Baxter County has been provided evidence authorized by the Court, to add a new Warrant/Training Officer Position Grade 109 to the Pay Grade Tabular Report, and updates and revisions to the Acknowledgement Form, Inclement Weather Policy, Vacation Leave, Sick Leave and Bereavement/Emergency Leave within the Personnel Policy for Baxter County employees; so

**NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER  
COUNTY, ARKANSAS, THAT:**

**Section 1.** The Baxter County Quorum Court hereby approves the changes and additions, as shown by attached Exhibit "A", a revised Pay Grade Tabular Report and updates and revisions to the Acknowledgement Form, Inclement Weather Policy, Vacation Leave, Sick Leave and Bereavement/Emergency Leave within the Baxter County Personnel Policy and are hereby approved and implemented.

**Section 2.** If any provision or section of this Ordinance is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions and sections on the Ordinance and shall be severable.

**Section 3.** This Ordinance is to be codified in the Baxter County Code of Ordinances, §240.00, paragraphs (1) and (2) and supersedes all previous Personnel Policies coded therein.

**Section 4.** This Ordinance being necessary for the preservation of public peace, health, and safety, an emergency is hereby declared. This Ordinance shall be in full force and in effect from and after the date of its approval and passage.

APPROVED:

\_\_\_\_\_  
MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

SPONSOR: Baxter County Quorum Courts Personnel Committee

Date Adopted: \_\_\_\_\_

Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_

Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

APPROPRIATION ORDINANCE NO. 2021 - \_\_\_\_\_

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

**AN ORDINANCE APPROPRIATING FEES AND REIMBURSEMENTS RECEIVED IN THE MONTH OF MAY TO THE SHERIFF'S DEPARTMENT 2021 BUDGET.**

**WHEREAS**, the Sheriff's Department has collected the following fees, reimbursements and donations in excess of the anticipated budgeted revenue amount in the month of May, 2021:

- \$ 135.00 received from DWI Fines from District Court
- \$ 175.00 received from Drug Enforcement Fines from District Court
- \$ 3,184.15 received from Act 770 Fees
- \$ 4,136.11 received for Installment Fees
- \$ 35.00 received for Donation (money order)
- \$ 95.00 received for Court Order Restitution (Drug Buy Fund)
- \$ 320.00 received for reimbursement (Cotter Part-time SRO)
- \$ 25.00 received for VIN checks
- \$ 275.40 reimbursement Inmates' Medical
- \$ 377.42 reimbursement for Inmates' Prescriptions
- \$ 159.65 reimbursement Court Ordered Restitution (Extradition – Prisoner Transport)
- \$ 696.06 reimbursement (Checks)

**WHEREAS**, it is necessary to appropriate said monies totaling **\$9,613.82** to the appropriate line items in the Sheriff's Department 2021 budget.

**Section 1.** There is hereby appropriated from the 2021 County General Fund (#1000) **\$4,614.89** for the following designated expenditures:

- \$ 3,209.15 to GL# 1000-0400-2001 (Sheriff: General Supplies)
- \$ 990.74 to GL# 1000-0400-2007 (Sheriff: Fuel, Oil, Lubricants)
- \$ 320.00 to GL# 1000-0400-1003 (Sheriff: Extra Help)
- \$ 95.00 to GL# 1000-0400-3093 (Sheriff: Misc. Law Enforcement)

**Section 2.** There is hereby appropriated from the 2021 County Jail Fund (#3400) **\$4,346.11** for the following designated expenditures:

- \$ 175.00 to GL# 3400-0400-2065 (Drug Enforcement-Sheriff's Projects)
- \$ 4,136.11 to GL# 3400-0400-3003 (Computer Services-Sheriff's Projects)
- \$ 35.00 to GL# 3400-0400-2001 (General Supplies – Sheriff's Projects)

Section 3. There is hereby appropriated from the 2021 Sheriff's Special Projects Fund (#3401) \$652.82 the following designated expenditures:

\$ 377.42 to GL# 3401-0418-2004 (Jail: Medicine & Drugs)

\$ 275.40 to GL# 3401-0418-3006 (Jail: Medical, Dental & Hospital)

APPROVED:

\_\_\_\_\_  
MICKEY D. PENDERGRASS, COUNTY JUDGE

Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK

SPONSOR: \_\_\_\_\_

Date Adopted: \_\_\_\_\_

Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_

Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

APPROPRIATION ORDINANCE NO. 2021 –

BE IT ENACTED BY THE QUORUM COURT OF BAXTER COUNTY, STATE OF ARKANSAS,  
AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE APPROPRIATING GRANT FUNDS RECEIVED FROM THE STATE IN THE  
AMOUNT OF \$15,000.00 FOR THE GALATIA COMMUNITY TO THE COUNTY JUDGE'S  
BUDGET.

WHEREAS, the Galatia Community applied for and was awarded a Rural Community  
Grant from the State of Arkansas in the amount of \$15,000.00; and

WHEREAS, these funds have been deposited with the County Treasurer, and will be  
distributed to the Galatia Community; and

WHEREAS, it is necessary to appropriate the funds received into the designated line  
item for State Grants in the County Judge's budget for the proper assignment of this  
expenditure.

NOW THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF BAXTER  
COUNTY, ARKANSAS, THAT:

Section 1. There is hereby appropriated from the County General revenue fund (#1000-  
7010) the following sum of money into the designated 2021 budget line item:

\$15,000.00 appropriated to GL# 1000-0100-3120 (State Grants)

APPROVED:

\_\_\_\_\_  
MICKEY D. PENDERGRASS, COUNTY JUDGE  
Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK  
SPONSOR: \_\_\_\_\_  
Date Adopted: \_\_\_\_\_  
Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_  
Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_

RESOLUTION NO. 2021 - \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE BAXTER COUNTY JUDGE TO APPLY FOR A GRANT ON BEHALF OF THE COTTER-GASSVILLE RURAL FIRE PROTECTION DISTRICT.**

**BE IT RESOLVED BY THE QUORUM COURT OF BAXTER COUNTY, ARKANSAS, THAT:**

**WHEREAS**, the Baxter County Quorum Court has determined that Cotter-Gassville Rural Fire Protection District meets the eligibility requirements necessary to apply for a grant under the Arkansas Rural Community Grant Programs; and

**WHEREAS**, the Cotter-Gassville Rural Fire Protection District has presented plans to implement the 2<sup>nd</sup> year of a 3 year plan to replace 12 self-contained breathing apparatus (SCBA's), 4 each year; and

**WHEREAS**, the Quorum Court of Baxter County recognizes the need for the project, concurs its importance, and supports the Cotter-Gassville Rural Fire Protection District in its efforts to proceed with the same; and

**WHEREAS**, the Cotter-Gassville Rural Fire Protection District has furnished proof that they have raised \$15,992.52 through community cash and/or in-kind donations to be applied to the project as a local match.

**NOW THEREFORE BE IT RESOLVED**, that the Baxter County Judge is hereby authorized to submit an application of formal request to the Arkansas Rural Development Commission for purpose of securing state grant funds in the amount of \$15,000.00 to aid and assist the Cotter-Gassville Rural Fire Protection District in executing the proposed project described herein and that the County Judge or County Treasurer is further authorized to administer the grant funds for the same project.

APPROVED:

\_\_\_\_\_  
MICKEY D. PENDERGRASS, COUNTY JUDGE  
Date Signed: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
CANDA J. REESE, COUNTY CLERK  
SPONSOR: K. Litty – JP-10  
Date Adopted: \_\_\_\_\_  
Votes: For: \_\_\_\_\_ Against: \_\_\_\_\_  
Abstain: \_\_\_\_\_ Present: \_\_\_\_\_ Absent: \_\_\_\_\_